



**MINISTRY OF PHYSICAL PLANNING AND URBAN DEVELOPMENT
PHASE V, STATE SECRETARIAT COMPLEX, ADO-EKITI
REGULATORY PROCESS FOR OBTAINING RIGHT OF WAY PERMIT IN EKITI STATE**

Pursuant to Ekiti State Right of Way Regulation, 2023, all service providers seeking to lay broadband infrastructure including Optic fibre in Ekiti State can apply for a Right of Way permit through the following process:

STEP 1

REGISTRATION/APPLICATION	CONCERNED MDAs	PROCESSING TIMELINE	REMARK
<p>Start your application by using the channels below</p> <p>Write an application letter to the Permanent Secretary, Ministry of Physical Planning and Urban Development, Phase V, State Secretariat Complex, Ado-Ekiti</p> <p>DOCUMENTATIONS AND SUBMISSION</p> <p>The applicant is expected to submit the following documents with the application letter:</p> <ol style="list-style-type: none"> i. Name, designation, physical address, telephone number and email address of the applicant or contact person of the applicant (where it is a corporate entity). ii. Name of the Business (if it is corporate entity) iii. Incorporation Certificate issued by the Corporate Affairs Commission (CAC) iv. Route Location Map 	<p>Ministry of Physical Planning and Urban Development Phase V, State Secretariat Complex, Ado-Ekiti Contact: Director, Physical Planning, Ministry of Physical Planning and Urban Development 08065237160 Mhud@ekitistate.gov.ng</p>	<p>The processing of the application by the Ministry of Physical Planning and Urban Development is expected to commence within 48 hours (2 days) of the receipt of the application letter</p>	<ul style="list-style-type: none"> • Fill out the form completely and accurately. • LEAVE NO section empty or unanswered. • Submit photocopies of all required documents

<p>v. Tax Clearance Certificate</p> <p>vi. Evidence of Ekiti State Development Levy</p> <p>vii. Where such infrastructure is subject to a Physical Planning Technical Report by virtue of the Ekiti State Urban and Regional Planning and Development Law No 3 of 2011, a copy of such approval.</p>			
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STEP 2

PROCEDURE	CONCERNED MDAS	PROCESSING TIMELINE	REMARK
<p>Site Inspection by the Ministry's Officers</p> <p>The Route Locational Map submitted by applicant is used by the Officers of the Ministry of Physical Planning and Urban development for site inspection to ensure that the application is in correlation with the existing site information.</p>	<p>Ministry of Physical Planning and Urban Development Phase V, State Secretariat Complex, Ado-Ekiti</p> <p>Contact: Director, Physical Planning, Ministry of Physical Planning and Urban Development 08065237160 Mhud@ekitistate.gov.ng</p>	<p>Site inspection will be conducted by the Ministry of Physical Planning and urban development within ten working day or two (2) weeks after submission of the application with all relevant documents</p>	

STEP 3

PROCEDURE	CONCERNED MDAS	PROCESSING TIMELINE	REMARK
<p>Issuance of Demand Notice and Submission of Evidence of Payment of Right of Way Fees.</p> <p>After a successful site inspection, the applicant is issued a Demand Notice for the payment of the Right of Way fees</p>	<p>Ministry of Physical Planning and Urban Development</p>	<p>2 Days</p>	<p>This is calculated based on the coverage area of the Optic fibre</p>

<p>i. Pay the applicable amount stated on the Demand Notice using any of the following payment channels:</p> <ol style="list-style-type: none"> Any commercial bank in the State Registered Ekiti State Internal Revenue Agents outlet Remita Ekiti Revenue Autonomous System (ERAS) <p>2. Submit a copy of the receipt as evidence/proof of payment of the Right of Way fee to the Office of the Permanent Secretary, Ministry of Physical Planning and Urban development</p> <p>Confirmation of Application:</p> <ol style="list-style-type: none"> Upon submission of evidence of payment, the applicant will be notified within 2 days of successful application and can visit the Ministry of Physical Planning and Urban Development to collect approval for commencement of work on-site. Where an applicant has not been notified of a successful application within the 2 days, the applicant should please contact the Ministry of Physical Planning and Urban Development located at Phase V, State Secretariat Complex, Ado-Ekiti, Ekiti state. 			<p>cable by the ₦145per linear meter stipulated in the Executive Order No. 007 of 2020.</p> <p>TYPICAL EXAMPLE: An optic fibre cable with total length of 345 linear meter is to be laid</p> <p>Right of Way = 345 x ₦145 = ₦50,025</p>
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STEP 4

PROCEDURE	CONCERNED MDAS	PROCESSING TIMELINE	REMARK
<p>Approval to Commence Work</p> <ol style="list-style-type: none"> Upon confirmation of application, Applicants are notified via text or call within 5-10 days for approval to commence work on site. The site is monitored to ensure compliance and non-damage of public infrastructure. Where there is damage to any public infrastructure/private property at the course of work on site, the applicant is made to repair it. This is in line with Ekiti State Telecommunication Regulation 2023 	<p>Ministry of Physical Planning and Urban Development</p>	<p>10 Days</p>	

STEP 5

PROCEDURE	CONCERNED MDAS	PROCESSING TIMELINE	REMARK
Collection of Certificate of completion i. Upon successful completion of work on site, the applicant must submit a Completion Notice to the Ministry of Physical Planning and Urban Development. ii. A final site inspection is conducted by the Ministry of Physical Planning and Urban Development located at Phase V, State Secretariat Complex, Ado-Ekiti, Ekiti state and the applicant is issued a Certificate of Completion within 21 days upon successful clearance.	Ministry of Physical Planning and Urban Development	10 Days	

For more information, enquiry or complaints please contact Ekiti State Ministry of Physical Planning and Urban Development located at Phase V, State Secretariat Complex, Ado-Ekiti, between 8:00 am. and 4:00 pm. Contact: Tpl Mrs Olaleye, Director, Physical Planning, Ministry of Physical Planning and Urban Development. Please call 08065237160 or send email to Mhud@ekitistate.gov.ng (Monday - Friday, excluding public holidays) or visit www.ekitistate.gov.ng

Signed:



Permanent Secretary,
Ministry of Physical Planning and Urban Development
22nd December 2023